

# Manasquan Borough Council Meeting Conducted by Teleconference April 6, 2020 7pm

**Teleconference No.:**  
**Tel - 929.324.9091**  
**PIN – 992 827 123#**

## **Participant Instructions**

(see the Meeting Agenda posted on the website)

### **Introduction:**

#### **Greetings from the Manasquan Borough Mayor and Council:**

Due to the COVID-19 pandemic, the Borough Council meeting will be conducted by teleconference in accordance with Governor Murphy's Executive Order 107. The following information and instructions are provided in an effort to ensure the smooth administration of the meeting and that the ability of the audience to attend and participate in the meeting via this medium meets NJ's Open Public Meetings Act (OPMA) requirements. Further, it is our hope that by all of us following these instructions, the meeting will be conducted in an orderly fashion and will result in the clear and uninterrupted execution of Borough business, delivery of information, and the fielding of questions and comments from the audience.

#### **Dial-In Instructions:**

Anyone wishing to hear and participate in the Meeting shall utilize the following dial-in telephone number and PIN: 1-929-324-9091 PIN – 992 827 123#

- Please dial the number provided above between 6:55pm and 7:00pm.
- When prompted, enter the PIN number provided above.
- Once you've joined the call, **immediately place your phone on mute**. You will now be able to hear the meeting.
- Participants who call after the start of the meeting please **immediately place your phone on mute** once you join the meeting.

#### **E-Mail Instructions:**

- If you have a question that you plan to ask during one of the Audience Participation Sessions that you are willing to pose in writing ahead of the start of the meeting (anytime after the Agenda is posted to the Website on Friday) please email your name, address and the question to the address below. Your question will be provided to the Mayor. At the appropriate time during the meeting, the Mayor will read your name, address and your question. The Mayor will then coordinate the answer as applicable. You will then be asked to "un-mute" your phone and confirm whether your question has been sufficiently answered or whether you would like to provide further comment. **When you are completed, return your phone to mute.**

The email address is: [tflarity@manasquan-nj.gov](mailto:tflarity@manasquan-nj.gov). Email is to be used any time after the posting of the Agenda to the website but **prior to the commencement of the meeting**.

### **Text Instructions:**

**732.299.9980.** Please text your questions to this telephone number **during the meeting only.**

- If you have a question that occurs to you **during the meeting** that you are willing to pose in writing during the meeting, please text your name, address and the question to the number above. At the appropriate time during the meeting, the Mayor will read your name, address and question. The Mayor will coordinate the answer as applicable. You will then be asked to “un-mute” your phone and confirm whether your question has been sufficiently answered or whether you would like to provide further comment. **When you are completed, return your phone to mute.**

### **Conduct of Meeting**

During this meeting, there will be 3 distinct points wherein audience participation is permitted (see “Audience Participation” below).

If you have a question or comment during any of those three Audience Participation sessions, please follow the Mayor’s instructions that are provided here and will be repeated during the meeting.

### **Mayor’s Instructions**

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the AP Session. If a Participant has submitted a written question or comment in advance of or during the meeting, the Mayor will address those Participants first. Thereafter, additional Participants will be solicited and acknowledged, one at a time. The Participant will clearly cite their name, address and comment or question. The Mayor will direct the response to the speaker as applicable. Once this speaker’s participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed. Comments are limited to 2 minutes in length.

**The following three (3) Audience Participation Sessions are slated for tonight’s meeting:**

1. **Comments Limited to on Any Topic That Appears on the Agenda:** The first Audience Participation session will follow the Roll Call of Mayor and Council. This session occurs shortly after the opening of the meeting.
2. **Comments Limited to the Second Reading of Ordinance No. 2316-20 “Water Usage Rate”.** The second Audience Participation session will follow the 2<sup>nd</sup> Reading of this Ordinance.
3. **Comments on Any Topic.** The third and final Audience Participation session will occur just prior to the conclusion of the meeting.

This information is designed to help maintain as much order as possible during the teleconference.

Thank you very much for your cooperation and participation

Thomas F. Flarity, Borough Administrator

**FOR THE MAYOR AND COUNCIL**

**BOROUGH OF MANASQUAN AGENDA**  
**April 06, 2020 7:00 PM**

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Roll Call**

**Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)**

**Approval of Minutes**

1. Regular Meeting Minutes - February 18, 2020
2. Budget Meeting Minutes - February 22, 2020

**Workshop Discussion:**

1. Office of Emergency Management - Update

**Use of Borough Property**

1. E35-20 Gee Gee's Volleyball- 6/1 to 8/30/2020, 6 to 8 pm, Tuesday/Wednesday

**Consent Agenda:** These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 72-2020 Refund Soccer Clinic Fee - Session Cancelled
2. 73-2020 Authorizing Clerk to Advertise Request for Proposals - Mobile Concession Truck
3. 74-2020 Appoint Professional Services - Tri-State Solutions
4. 75-2020 Authorizing Revised Submission of Alliance Grant
5. 76-2020 Supporting Shore Protection Fund
6. 77-2020 Supporting NJDEP Permits & Fisherman's Cove Parking Lot
7. 78-2020 Refund Tax Overpayment - Caldwell
8. 79-2020 Authorizing Scope of Work CAFRA Beach Maintenance - Maser
9. 80-2020 Emergency Temporary Budget Amendment
10. 81-2020 Rejecting Beach Headquarters Project Bids
11. 83-2020 Boat Slip Refunds - Various
12. 84-2020 Authorizing Scope of Work, Mallard Park Improvements - Maser
13. 85-2020 Re-Appointing CGP&H as Administrative Agent
14. 86-2020 Appointing OEM Deputy Coordinator - Thomas Flarity
15. 87-2020 Appoint Seasonal Laborer - Servidio
16. 88-2020 Exemption of Permit Fees - Engine Company #2
17. 89-2020 Free Beach Badges Engine Co. #2
18. 90-2020 Authorizing Mayor to Sign Memorandum of Understanding with JFK EMS
19. 91-2020 Change Order #1 - East Main Street Improvements Project
20. 2-2020 Authorizing 2020 Payments to Maser Engineering by ACH Payment Service
21. 93-2020 Adopting Pre-Qualification Regulations for SBLSS Bids
22. 94-2020 Confirming Borough of Manasquan State of Emergency Declaration
23. 95-2020 Temporarily Prohibiting Rental Homes
24. 96-2020 Refund Recreation Art Program - Conflict

25. 97-2020 Payment of Bills

**Ordinances - Second Reading**

1. 2316-20 Water Usage Rate Ordinance

**Committee Reports**

**Audience Participation On Any Subject (comments limited to 5 minutes)**

**Adjournment**